

Thou shalt.....

USE the Bible: AP Styleguide

1. For questions about attribution. It is either : The Stuco overnight was at senior Meg Cowan's home. OR Meg Cowan, senior, hosted the Stuco overnight.
2. Grades (junior, etc.) are not capitalized. Titles are only capitalized when they appear BEFORE a name: I bought a volleyball from Principal Michelle Olson. OR I bought a volleyball from Michelle Olson, principal.
3. When city and state are listed together, the state is abbreviated. Find the proper abbreviations in the Styleguide.
4. Numbers: zero through nine are always written, the rest can be used in numeric form: UNLESS it's at the start of a sentence, then write it out. There are other exemptions, too. See Styleguide!

Quotes

- They are almost always in a graf by themselves. This sets it apart.
- Use proper quote punctuation: "I love to dance," sophomore Laura Mann said. "But I hate getting blisters." (Place periods and commas inside quotation marks.)

Writing

1. Do not have ginormous graf. Big graf scare readers away.
 2. DO NOT EDITORIALIZE. You can't tell us a person is smart, fun, or nice. Use others to tell us that. And don't be a cheerleader at the end of the story. Our job is to tell a story, not encourage and say "Go team!"
 3. Keep A Strong Angle
 4. DO NOT EDITORIALIZE
 5. Weave a story.
 6. Subject/Verb - Maura Eveld, senior, said. OR He said. She said., etc....
 7. Use Kabob Style for Features: Anecdote, Nut Graf, Meat, Meat, Meat, Ending Anecdote
 8. Use Martini Glass Style for News: Interesting Lead, Key facts in Inverted Pyramid, Chronology of Events, Kicker Ending
 9. One idea per graf
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