

Contact Sheets

Objective

Compile your photo shoot in an organized PDF

Materials

Awesome Photos!

Procedures

1. Open up Bridge.
2. Make sure you have already loaded metadata on pics!
3. Select the pictures you want to use. You can use a filter or select using shift and/or CMD.
4. Then, Go to Window<Workspace<Output. Make sure PDF in the top right is selected.
5. Next, let's go to the Document panel. Make sure the size of the page is 8.5x11 with a 96ppi and a white background.
6. Now, move down to the layout panel. Select image placement and the number of columns and rows that best suit the number of photos you have. Select auto-spacing.
7. To check alternate layouts, just click on the 'Refresh Preview' button at the top above the Document panel.
8. Then, before you click 'Save:' Make sure to select 'View PDF After Save' if you want to view it. AND name the file. Name it - when you click save - EVENT_studentname